

**Acton Public Schools  
Acton-Boxborough Regional Schools  
16 Charter Road, Acton, MA 01720  
978-264-4700**

September 2008

Dear Parents and Guardians:

From time to time, many families face financial difficulties. In an already tough economy, the schools are charging more fees than ever. We are concerned that our new fees could make matters even more difficult. If your family is experiencing difficulty, you or your child can make a request for assistance to a counselor, administrator, Principal or Assistant Principal, school secretary, or to any other member of the professional staff with whom you are most comfortable. Once you contact a member of the school staff, you will **also** be asked to fill out an "Application for Financial Assistance" form for the following types of financial relief.

Category	Area	Types of Assistance			Forms and/or Information available from
		Reduced	Free	Waived	
Lunch	Lunch	x	x		Principal, Assistant Principal, School Secretary, Counselor, Food Service Director
Tuition	All-Day Kindergarten	x		x	Principal, School Secretary, Counselor
	Acton Public Schools Preschool	x		x	Early Childhood Coordinator, Classroom Teacher
	Community Ed. Extended Day and/or Preschool program	x			Principal, Assistant Principal, School Secretary, Counselor, Community Education
	Summer school	x		x	Principal, Assistant Principal, School Secretary, Counselor
Fees	Elementary schools' before- and after-school programs	x		x	Principal, School Secretary, Counselor
	Music programs	x		x	Music Director, Principal, Assistant Principal, School Secretary, Counselor
	Inter-scholastic athletics	x		x	Coach or Athletic Director, Principal, Assistant Principal, School Secretary, Counselor
	Field trips, school-sponsored events, Project Wellness, & Senior Dues	x	x		Principal, Assistant Principal, School Secretary, Counselor
	PSAT, SAT I/II, AP exams, and college applications*	x		x	Counselor, Assistant Principal
Tickets	Special events			x	Principal, Assistant Principal, School Secretary, Counselor
Scholarship	Local needs-based college scholarship awards	Partial Scholarship			Counselor, Assistant Principal

\* Note: These supports are offered by the testing companies and by some colleges – *not by the public schools.*

A weekly hot supper and a food pantry are available at the Acton Community Supper program, at 978-635-9295 (leave a recorded message if there is no answer). The Acton Council on Aging (978-264-9643) offers fuel assistance and may be able to help families access other resources as well. For those who are already receiving subsidized housing, additional supports are available through the Acton Housing Authority. To find out more, call 978-263-5339.

You may contact your principal or any other member of the professional staff with questions about assistance the schools can provide. Please don't hesitate to call if you have additional questions. Assistance can be just a phone call away . . . 978-264-4700, x3265. All information is kept confidential.

Sincerely,



**Susan Horn  
Assistant Superintendent**